

Attachment A: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 4, James E. Van Zandt VA Medical Center, Altoona PA. Station 503. *"Justification for Other Than Full and Open Competition." Construction Services for 503-13-120 Boiler Plant replacement.*
2. **Nature and/or Description of the Action Being Processed:** This facility has a requirement to renovate and upgrade the Boiler Plant (located in Building #3). This work will be accomplished utilizing a Firm Fixed Price contract. The solicitation for this procurement shall be advertised for a minimum of 30 calendar days in order to obtain competition from qualified Service Disabled Veteran Owned Small Business (SDVOSB) concerns. Included in the solicitation is a requirement for one (1) individual Sole Source product requirements. This Sole Source Justification details item **1 of 2**. Item number 02 on the Sole Source Product Listing is for the **Ball Valves "Apollo Conbraco Industries"**, this action will be awarded as part of the new contract requirement as described above "Boiler Plant Replacement".
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** Ball Valves manufactured by "Apollo Conbraco". This Ball Valve is facility standards. The facility stocks and maintains Apollo Conbraco valves only. These valves are installed throughout the hospital and considered to be a "Higher Quality" which provides better operations and less down time. Therefore any other valve would not work as a substitute and be substantial duplication of cost.
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - () (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;

Service Area Office, East
Department of Veterans Affairs
323 North Shore Drive, Suite 500
Pittsburgh, PA 15212

Memorandum 2011-003
December 28, 2010


5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** The Ball Valve manufactured by Apollo Conbraco is currently the hospitals standard. The quality of this valve has exceeded others in the past when used in the facility and has provided a savings to the hospital in material replacement, labor hours to remove failed valves as well as operation down time to the hospital. The "duplication of cost" is a factor when required to replace failed valves and lost operation time to the hospital which would not be recovered by the government.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** The entire solicitation package to include the specification and drawings which include language for each Sole Source Item(s) include in the procurement of these item(s). The solicitation will be posted for a minimum of thirty (30) calendar days.
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** The anticipated cost for the work as detailed in the specification and drawing will be considered to be fair and reasonable based on adequate competition received for the various vendors submitting competitive bids for the work to be completed to include the furnishing and installation of the sole source item(s).
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** No independent Market Research was conducted. The solicitation and all applicable documents have been advertised and posted to FedBizOpps.gov website to solicit bids for all work as detail in the solicitation package. This procedure will permit adequate competition from those perspective contractors who will be submitting bids.
9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:**
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:** See Section VI above.
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:** .
12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

/ES/ Jerry L. Wilson
Name: Jerry Wilson
Title: Assistant Chief Facilities
Facility VISN 4 – VAMC Altoona, Pa

9/2/2015
Date

13. Approvals in accordance with FAR 6.304 *This part is filled out by Contracting Staff as part of the Justification*

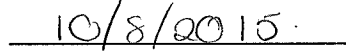
- a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.



Name: Caroline Robinette

Title: Contracting Officer

Facility: VISN 4



Date

- b. **One Level Above Contracting Officer:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. * This signature may be the VISN NCM if the Contracting Officer and Contracting Supervisor is the same individual.



Name: Michael Koontz

Title: Supervisory Contract Specialist

Facility: VISN 4



Date

